

**TREE ADVISORY BOARD**  
**Minutes - DRAFT**  
**Monday, February 12, 2024**  
**12:00 p.m.**

**Osage Centre • Meeting Room 1A**

**Present:**

Jennifer Benkhen, Chairman  
Dr. Sven Svenson, Vice Chairman  
Robert Harris, Board Member  
Jackson Hill, Board Member  
Brock Davis, Assistant Public Works Director  
Casey Brunke, Public Works Director

**Parks and Recreation Staff Present:**

Kaed Horrell, Parks Division Manager  
Jackie Hamm, Parks Division Crew Leader  
Kayla Otte, P&R Administrative Coordinator

**Opening**

- Jennifer Benkhen called the meeting to order at 12pm on Monday December 11, 2023 in the Osage Center meeting room 1A.

**Introduction**

- Reappointment – Jennifer Behnken
  - Jennifer went to a previous city council meeting for reappointment and will be back for another 3 year term
- New Board Member – Angela Wilson
  - She will be replacing Laura Klipfel as our Ameren representative.

**Approval of Minutes: December 11, 2023**

- Jennifer asked for everyone to have a look over the minutes. Jackson Hill motioned to approve the minutes, Sven Svenson seconded. All in favor. Minutes approved.

**Old Business**

- **Broadway Trees**
  - Kaed would like to get a group together to look at and evaluate the trees.
  - The group decided on Monday, March 11<sup>th</sup> for an exploratory meeting of the Broadway trees.
- **Tree – Riverfront Market Parking Lot**
  - It has been determined that the tree is on private property, the owners are just looking for an opinion on whether or not it should be removed.
- **Arbor Day – Friday, April 5**
  - We will be planting new trees that day.
  - Penny Williams has requested that we replace a few trees in front of the Osage Centre.

## **New Business**

- **Friends of the Park Day – April 20**
  - Kaed is in the process developing a for all of the volunteer groups and figuring out where we need the most work.
  - Jennifer has offered to donate tree seedlings again this year to hand out the day of, for people to take home and plant.

## **Reports**

- **Staff Briefs**
  - The Parks Department has a few big projects they are working on currently including Ranney Park. They've installed the new playground and will have the bathroom installed soon. The biggest thing left is finishing the roof of the shelter.
  - They are also currently finishing up the Central Pool Bathhouse, updating the bathrooms and showers. Jerry Hotop Painting will be repainting the floors.
  - Work on Walker Park will begin soon. One of the houses will be demolished and the fire department will be using the other one for training. A survey has been scheduled and soon we should have a map of the area.
- **Public Works Report**
  - Public Works will be improving five box culverts around the city. They do not anticipate a ton of trees coming down with this project.

## **Other Business**

- **Next Board Meeting – Friday, April 5, 2024**

## **Adjournment**

- A.** Motion to adjourn by Brock Davis, seconded by Sven Svenson.

Transcribed by: Kayla Otte, Administrative Coordinator

***The Tree Advisory Board of the City of Cape Girardeau, Missouri may, as a part of the regular or special Tree Advisory Board meeting, hold a closed session to discuss legal action, causes of legal action of litigation, leasing, purchasing or sale of real estate, hiring, firing, disciplining, promotion of personnel or employee labor relations, or confidential or privileged communications with its attorneys. Specifically, the Tree Advisory Board will hold a closed session to discuss legal actions and litigation, confidential communications with legal counsel, property acquisition and personnel matters, pursuant to RSMO. Sections 610.021(2) and 610.021(3).***